



**HELVETAS**  
Swiss Intercooperation

GUATEMALA



## REQUEST FOR APPLICATIONS FOR ABS GUATEMALA PROJECT COORDINATOR

The National Council of Protected Areas -CONAP- and HELVETAS Guatemala will hire a Coordinator to the Project ABS Guatemala "Access To and Benefit Sharing and Protection of Traditional Knowledge to Promote Biodiversity Conservation and Sustainable Use-. The project is planned for a period of 4 years.

### Duty station:

Project coordination will take place at CONAP offices (5ª. Avenida 6-06, Zona 1, Edificio IPM, 7º. , 6º. y 5º. Nivel, Ciudad de Guatemala, Guatemala).

### Qualifications:

- BS in Biology, Agronomy, Environmental Studies or similar areas, with post-graduate work concerning genetic resources related aspects.
- Demonstrated experience in project implementation and management preferably in Genetic Resources and Traditional Knowledge, biodiversity, including five years minimum experience involving strategic planning and project evaluation.
- Demonstrated experience or knowledge of basic elements related to genetic resources assessment, and their associated traditional knowledge, including basic elements of the mechanisms for access, protection, taking into account the formal institutions (laws) and customary for their development.
- People skills and experience in personnel hiring and supervision as well as leadership qualities and team management skills.
- Full mastery of the English language, including conversation, reading and writing.
- Demonstrated capability for collecting, analyzing and synthesizing information in English and Spanish.
- Capacity for information documentation, objective information management, information analysis, synthesis, and redaction.
- Mastery of basic computer programs [Word, Excel, Power Point, and Access].
- Immediate and full time availability.
- Knowledge of the institutional, sectoral and policy context regarding Traditional Knowledge and genetic resources, including contacts among stakeholders and national competent authorities involved with ABS and rural development.
- Writing and summarizing abilities for the formulation and presentation of required reports.
- Ability to work with multicultural, multiethnic, and multilingual groups, as well as to facilitate consultation processes.
- Ability to travel internationally and locally for short periods of time.

**Language:** Full Bilingual Spanish and English.

### Requirements for Proposal Submission:

Interested parties who fulfill the requirements may send a CV and cover letter in Spanish or English, indicating his or her specific expertise, and experiences to contribute to the indicated tasks, in a sealed envelope addressed to: OTECBIO Director, 5ª. Avenida 6-06 Zona 1, Edificio IPM, 7o. Nivel, latest by 24 January 2014, 17:00 hours. The selection of candidates will be done through an inter-institutional committee under coordination of CONAP.