

## **Request for Proposals (RFP)**

### **Assessment of Private Job Matching Services in Kosovo**

The overall goal of EYE is to improve the labour market conditions in Kosovo hence increasing the employment opportunities of the young Kosovar women and men going out from VET schools and universities and facilitating their transition from school to work. In line with overall goal, EYE aims to support private job matching services in building their capacities in order to deal with jobseekers more effectively and to improve the service provision to the unemployed and to enterprises. In order to:

- help private JMS providers in the local market to understand their market positioning and to develop their vision as job matching service provider;
- help EYE for mapping the whole range of private job search engines in Kosovo, their performance, services, and business model, and plan appropriate support;
- understand the relative position of on-line job portals in Kosovo vis a vis neighboring and EU countries;

EYE is soliciting proposals from local and regional qualified companies to conduct the Assessment of Private Job Matching Services in Kosovo.

The contractor has the following tasks:

- Assessment of current market situation of private job matching services (JMS) in Kosovo, its advantages and disadvantages, and sector performance in general,
- Assessment of performance, services, and business model of current on-line job portals in Kosovo.

Participation to this RFP is open to all registered legal entities in Kosovo and in regional countries (Albania, Serbia, Macedonia, Bosnia and Herzegovina, Montenegro, and Croatia), with minimum 3 years of experience relevant to tasks specified in the TOR.

#### Required Qualifications

- Registered business operating for at least 3 years
- Experience in implementing similar activities over the past 3 years;
- Human and technical capacity to deliver expected outputs;
- Fluency in written and spoken English;
- Experience working with donor development projects will be considered as an advantage;
- Familiarity with job matching services and ongoing trends in the respective regional markets will be considered as an advantage

Interested organizations are required to apply according to the Terms of RFP that can be downloaded from the EYE website: [www.eye-kosovo.org](http://www.eye-kosovo.org). The RFP package includes: Instructions to bidders, Proposal Submission Requirements, and the Terms of Reference (TOR).

Questions regarding this RFP may be asked via email to [vrraci@eye-kosovo.org](mailto:vrraci@eye-kosovo.org) until 29 Sep 2014 COB and answers will be delivered latest by 01 Oct 2014 COB. No questions related to this RFP will be considered after the noted date.

The Proposal must be submitted no later than **5.00 p.m. on October 10, 2014** in hard copy for local bidders, or via email for regional bidders. Proposal shall be submitted in accordance to the instructions set in Instructions to Bidders.

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