



Claudia GRECO

Programme Assistant

- **Educational background:** Hotel Management/Commercial Diploma
- **Years of professional experience:** since 1985
- **Years in development/international cooperation:** since 1997
- **Year started in Organisation:** 1999 (before 2 years: 1990-1992)

- **Thematic competences:** Overall administrative support

- **Process competences:** Organisation of national and international workshops, inclusive support for travel arrangements, facilitation, translation, coordination, support & training of trainees (KV)

- **Country experience long term (> 6 months):** lived in Nepal for 2 years as a child, parents working for SDC

- **Country experience short term (1 to 6 months):** South Africa, Mexico (organisation of international workshops)
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- **Mother tongue/other working languages:** Mother tongue: German / English, very good knowledge in French and Italian, basic knowledge in Spanish

- **Other experience:** -

- **Email:** claudia.greco@helvetas.org

- **Tel.** +41 31 385 10 60