
Partnership Check list

1) Development & planning:

- a) Does the partner have a good track record in working with local communities and other partners?
- b) What are the mutual benefits in regard to capacity building for the project & partner? What respective strengths and weaknesses will be addressed & strengthened for both the project and partner?
- c) How will the partnership contribute to the programmatic development effectiveness?
- d) Does the partnership have replicable or longer term, broader scope potential? (Other HELKETAS Laos projects and partnerships; multi-stakeholder adaptable and responsive etc.)
- e) Has the partner been informed of HELKETAS Laos' working principles? Do the partner & HELKETAS Laos share pro-poor, cost effective, inclusive and participatory working approach principles?
- f) How does the partnership contribute to strengthening *at least one* of the following cross-cutting priorities:
 . *Gender & inclusion (Ethnic, poor etc...); Environment Change & Resilience; Partnership & Civil society*
- g) Have the plan and budget been developed and agreed on mutually respecting aid effective minimum standards, cost norms and downward accountability principles
- h) Does the agreement promote cost and resource efficient measures identifying project, partner and target group contribution, whether in kind or monetary.
- i) Does the agreement promote mutual accountability, fair and equal exchange and delegation of appropriate roles and responsibilities.
- j) Does the agreement promote local capacity building and empowerment, specifically in regard to civil society and target community.

2) Monitoring & Evaluation:

- a) Does the monitoring and evaluation plan include active participation from the target group & relevant local stakeholders?
- b) Are measures in place to track and analyse gender, inclusiveness, environmental, social & economic impacts?
- c) Are appropriate tools & capacity available and/or do these need to be developed?

3) Reporting:

- a) Comparing objectives to inputs; results & indicators (do they add up: aid & development effective?)
- b) What have you learned: from the target participants? from the implementing partners?
- c) Was the partnership appropriate (choice of partner; planning; budgeting; roles/responsibilities) If yes or no – why?
- d) If you were to re-start the partnership, would you do something differently and why?