

## Job Advertisement

**HELNETAS Swiss Intercooperation** is a Swiss iNGO operating in Laos since 2001 and aims to support the Government of Laos to achieve its socio economic development goal by supporting the rural communities to overcome poverty in a manner that is socially just, environmentally sustainable and economically viable.

HELNETAS Laos is looking for a Lao National to work with the "Support to the Reform of the Luang Prabang Agriculture and Forestry College" (SURAFSCO) Project funded by the Swiss Agency for Development and Cooperation (SDC). SURAFSCO supports the sector-specific "Strategy for Reform in the Agriculture and Forestry Colleges towards 2020 in Lao PDR" of the Ministry of Agriculture and Forestry (MAF) in Laos, with the goal to improve the mid and high-level diploma college education.

<b>Job title</b>	<b>Project Officer Education Quality and Capacity Outreach</b>
<b>Location</b>	Northern Agriculture and Forestry College (NAFC), <b>Luang Prabang</b> , occasional travel to provinces
<b>Contract Dur.</b>	1 year
<b>Tasks</b>	<p>The project officer will support planning and implementation of SURAFSCO project activities in close collaboration with the Northern Agriculture and Forestry College (NAFC) in Luang Prabang, the SURAFSCO team, and partners. The work will focus on the main areas below, but may also include other support to the implementation of SURAFSCO.</p> <ol style="list-style-type: none"> <li><b>Farm Management for practical teaching and Education quality at the NAFC campus:</b> Work closely with the college to improve management of farm units on the campus and help strengthen practical teaching on these farms; help improve market orientation and farms production; support strengthening of teaching content for subjects such as Rural &amp; Community Development and Extension, Agricultural law and policies and others; improve access to Lao language documents and learning materials for teachers and students.</li> <li><b>Collaboration with outside farmers and linkages to the curriculum:</b> Help develop pilot short courses at NAFC for farmers; work with the college to conduct needs assessment with farmers about their interests, duration of training, willingness to pay; support content development, promotion, and implementation of pilot trainings; help develop strategy for practical teaching at outside farms, its linkages to the curriculum.</li> <li><b>Partnering:</b> Contribute to the development of partner network to strengthen relevance of education for upland development; coordinate with partners on the implementation of joint activities; support information flow through various communication channels.</li> <li><b>Support the CTA in the efficient and effective implementation of SURAFSCO:</b> Work on other project activities as deemed necessary; support to logistic office management of SURAFSCO (occasionally in times of absences of office manager)</li> </ol>
<b>Profile/Qualification</b>	<p><b>Mandatory</b></p> <ul style="list-style-type: none"> <li>Bachelor with at least 6 years relevant experience in Agriculture and Forestry, Business Administration (with at least some years in agricultural field) or other relevant field, of which 2 years working in development projects, Master preferred</li> <li>Very good language skills in Lao and English (spoken and written)</li> <li>Experience with farm management, community engagement, agricultural extension</li> <li>Understanding of the context of upland development in Laos and the role of the education sector</li> <li>Experience in coordination and collaboration with Government authorities, incl. workshop facilitation</li> <li>Experience in a logistic and administrative role within a project</li> </ul> <p><b>Optional/Desirable</b></p> <ul style="list-style-type: none"> <li>Additional courses, e.g. Training Facilitation, Promotion &amp; Marketing, Development Studies</li> <li>Work in iNGO/local NGO environment;</li> <li>Existing good network with actors in upland development, and</li> <li>Experience with outreach activities, promotion and partnering</li> </ul>
<b>Application address</b>	Please submit your electronic application with a letter of interest and a CV (2 pages maximum) attached by email to <a href="mailto:silvia.jundt@helvetas.org">silvia.jundt@helvetas.org</a>
<b>Deadline</b>	<b>17<sup>th</sup> June 2015</b>
<b>Indication/Remarks</b>	Detailed job description can be requested from <a href="mailto:silvia.jundt@helvetas.org">silvia.jundt@helvetas.org</a> or downloaded from <a href="http://www.directoryofngos.org/ingo2/job/3522">http://www.directoryofngos.org/ingo2/job/3522</a> ; Only shortlisted candidates will be invited for interview; Attractive salary/benefit package for the right candidate as per the HELNETAS Laos Policies and Procedures

HELNETAS is a gender, culture, race, creed, political and religion neutral organization, promoting inclusion and tolerance, respect and fair treatment for and between all employees, partners, contributors, participants and beneficiaries. **Women candidates are particularly encouraged to apply.**