



TRAINING OFFER 2014

ECC

Environment
and Climate
Change

GOP

Governance
and Peace

KNL

Knowledge
and Learning

SDE

Skills
Development
and Education

REC

Rural
Economy

WIN

Water and
Infrastructure

OVERVIEW



HELVETAS

Swiss Intercooperation

ENVIRONMENT AND CLIMATE CHANGE

The Environment and Climate Change team has long-standing experience in providing trainings on climate change, adaptation to climate change, disaster risk management (DRM), relevant tools (e.g. CRiSTAL, CEDRIG) and on participatory natural resources management. In collaboration with various partners, the team lately has developed and delivered interdisciplinary trainings on climate change adaptation and DRM, DRM and making markets work for the poor (M4P) and DRM and fragility.



TRAINING

Ecosystem-based Disaster Risk Reduction (DRR) and Climate Change Adaptation (CCA)

This learning event exposes participants to the basic theory of ecosystem-based approaches to DRR and CCA, demonstrate how these approaches are now being applied in a range of scenarios and allow the participants to explore how these cost-effective, multi beneficial approaches can be tailored for their specific needs.

AT A GLANCE

Target Audience: Programme officers of Swiss NGOs and SDC
 Date : September 2014 date to be announced
 Location: To be announced
 Duration: 1 day
 Format: Face to Face (F2F)
 Fees: No fee for members of Swiss NGOs and SDC
 Language: English

Training in the framework of the Swiss NGO DRR Platform, organised by ProAct Network with a contribution from HELVETAS Swiss Intercooperation.

APPLY

Deadline for application to be announced.

For further information, please contact: ecc@helvetas.org



TRAINING

Disaster Risk Reduction in Water, Sanitation and Hygiene (WASH)

This learning event provides participants an overview about WASH related Disaster Risk Reduction (DRR) methods, instruments and tools based on theoretical frameworks and case studies. The participant will be given examples and methods on how to integrate DRR related WASH approaches into their work.

AT A GLANCE

Target Audience: Programme officers of Swiss NGOs and SDC
 Date : October 2014 date to be announced
 Location: To be announced
 Duration: 1 day
 Format: Face to Face (F2F)
 Fees: No fee for members of Swiss NGO and SDC
 Language: English

Training in the framework of the Swiss NGO DRR Platform, organised by the Global Risk Forum with contributions from Caritas Switzerland, Swiss Red Cross, Medair and HELVETAS Swiss Intercooperation.

APPLY

Deadline for application to be announced.

For further information, please contact: ecc@helvetas.org

GOVERNANCE AND PEACE

The Governance and Peace team provides advisory services to HELVETAS Swiss Intercooperation programmes worldwide as well as external clients. We work on issues dealing with the interface between Citizen and State, where we contribute to and promote a State offering basic services and security to its citizens, and where active citizens are able to make claims and influence policies in their interest. Governance and Conflict Transformation have been key competences of HELVETAS Swiss Intercooperation for many years, and are addressed both as transversal and as thematic themes. With numerous countries becoming increasingly fragile, and good governance issues high on the development agenda, the Governance and Peace team offers its expert knowledge and capacities to internal and external clients.

TRAINING

3-Steps for working in fragile and conflict affected situations (WFCS)



The 3-Steps of WFCS can be applied to all interventions of humanitarian aid, development cooperation and conflict transformation / peacebuilding in fragile situations.

AT A GLANCE

Date: March 2014
 Location: La Paz, Bolivia
 Duration: 3 days
 Format: Face to Face (F2F)
 Fees: Calculated on demand
 Certificate: Provided
 Language: English, French

APPLY

Deadline for application February 15th 2014.
 Tailor made trainings can be held anywhere.
 For further information/apply, please contact: gop@helvetas.org

TRAINING

Internal Governance (Project Assessment)



DESCRIPTION

Governance aspects are an integral part of many projects that HELVETAS Swiss Intercooperation implements. However, within our own organization and projects governance principles may not always get the necessary attention they deserve. For this reason the Governance and Peace team is currently developing a tool to allow projects and country offices a 360 degree assessment of their internal governance principles. The tool could be used as starting point for further internal governance training (currently in planning stage at GOP).

APPLY

Training currently under development.
 For further information, please contact: gop@helvetas.org

KNOWLEDGE AND LEARNING

The Knowledge and Learning Team provides a range of capacity building services to both internal and external clients covering areas such as: integrating knowledge sharing and learning into ongoing activities, knowledge management (KM) strategies, strategic approaches to learning, face-to-face and online facilitation, storytelling, understanding and implementing gender and social equity issues in specific contexts, and participatory and outcome-oriented monitoring and evaluation. The following training and other event descriptions provide more detail on our current offers.



TRAINING

Participatory Facilitation

This course covers the essentials of creating stimulating, interactive and high-value events and processes, both online and face-to-face.

AT A GLANCE

Date: 2014, specific date upon demand
 Location: Upon demand
 Duration: 5 days
 Format: Face to Face (F2F)
 Fees: Calculated on demand
 Certificate: Provided
 Language: English
 French/Spanish upon demand

APPLY

This training is facilitated based on request. Send us a message if you are interested in this training, or in exploring a customized version, and we will contact you with further details. Email us at: knl@helvetas.org



TRAINING

Storytelling: A powerful approach to Learning

This course takes you through a variety of storytelling methods aimed at boosting shared learning. It is split between a methods component and a video component (including a project field visit).

AT A GLANCE

Date: 2014, specific date upon demand
 Location: Upon demand
 Duration: 5 days
 Format: Face to Face (F2F)
 Fees: Calculated on demand
 Certificate: Provided
 Language: English
 French/Spanish upon demand

APPLY

This training is facilitated based on request. Send us a message if you are interested in this training, or in exploring a customized version, and we will contact you with further details. Email us at: knl@helvetas.org



TRAINING

Participatory Impact Assessment

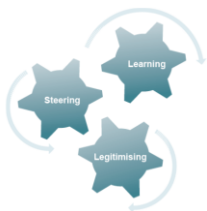
This course gives you the tools and understanding to design and implement project/program impact assessments with an emphasis on community participation and ownership, including training of community members to conduct the field research.

AT A GLANCE

Date: 2014, specific date upon demand
 Location: Upon demand
 Duration: 5 days
 Format: Face to Face (F2F)
 Fees: Calculated on demand
 Certificate: Provided
 Language: English
 French/Spanish upon demand

APPLY

This training is facilitated based on request. Send us a message if you are interested in this training. Course will be customized for specific clients, with a view to using a real case to develop the concept and community training package. Email us at: knl@helvetas.org



TRAINING

Project Cycle Management (PCM)

These type of thematic workshops are related to result-oriented Project Monitoring & Evaluation for Quality Management, and can be adapted to the specific client needs and expectations, with a focus on: indicator selection, reporting, participatory and rigorous evaluation methods and knowledge sharing, amongst others.

AT A GLANCE

Date: 2014/2015 upon demand
 Location: Upon demand
 Duration: 2-5 days
 Format: Face to Face (F2F)
 Fees: Calculated on demand
 Certificate: Provided
 Language: English, Spanish
 French upon demand

APPLY

This training is facilitated based on request. Send us a message if you are interested in this training, or in exploring a customized version, and we will contact you with further details. Email us at: knl@helvetas.org

RURAL ECONOMY

The Rural Economy team provides advisory services to HELVETAS Swiss Intercooperation programmes and external clients. Our thematic fields focus on sustainable agriculture, food security, value chain facilitation, private sector development and rural finance. We offer particular competence in designing sustainable production systems (including water management) and innovative rural advisory services. The Rural Economy team has experience and competence in providing the following trainings.

TRAINING

Making Markets Work for the Poor (M4P)



The training sessions are oriented along the conceptual framework of M4P, corresponding to the stages of the project cycle. Each session starts with a "theoretical" introduction, which is accompanied by an illustration case. Each session also contains practical application to case examples coming from the participants (group work).

AT A GLANCE

Target Audience: Staff from Rural Economy projects and other working areas, SDC and partners
 Date : Upon demand
 Location: Upon demand
 Duration: 5 days
 Format: Class room training with groups work; possibility to include field visits.
 Fees: CHF 1,600 (estimation depending on venue and number of participants)
 Certificate: Provided
 Language: English, French, Spanish

APPLY

For applications and further information, please contact: rec@helvetas.org

In addition to these components, one training workshop in Bangladesh also included field visits in the context of the Samridhi project. More information on this specific experience [can be found here](#).

TRAINING

DCED standard for Results Measurement



There is an increasing demand for solid results measurement to assess the effectiveness and efficiency of development aid. The Donor Committee for Enterprise Development (DCED) has developed practical guidelines, based on proven good practice, to improve project performance and to enable project managers to communicate credible results.

AT A GLANCE

Target Audience: Staff from project who used the DCED standard for Results Measurement
 Date : Upon demand
 Location: Upon demand
 Duration: 5 days
 Format: Class room training with groups work
 Fees: CHF 1,600 (estimation depending on venue and number of participants)
 Certificate: Provided
 Language: English, French, Spanish

APPLY

For applications and further information, please contact: rec@helvetas.org

This course will introduce these principles, steps and practices that will enable you to apply the DCED Standard in your project(s) and programme(s).

TRAINING

Sustainable agriculture and livestock management



The course is meant to provide knowledge and know-how on managing land and water resources in a sustainable manner. The Sustainable Land Management Project (SLMP) in Afghanistan offers thereto need-based training courses on Sustainable Agriculture and Livestock Management following a participatory curricula development and training of trainers approach.

AT A GLANCE

Target Audience: Staff from HELVETAS Swiss Intercooperation, Government officials, and staff from other NGOs and educational institutions in Afghanistan.
 Date : June 2014.
 Location: Bamyan, Afghanistan
 Duration: 15 days, 8hrs a day
 Format: Face to Face (F2F), with material available online
 Fees: Calculated on Demand
 Certificate: Provided
 Language: Dari, English

APPLY

For applications and further information, please contact: sanjeev.bhuchar@helvetas.org

WATER AND INFRASTRUCTURE

The Water and Infrastructure team provides advisory services in the following areas: Integrated Water Resources Management, Water for Agriculture, and WASH (Water, Sanitation and Hygiene) as well as Rural Access (mainly trail bridges and rural roads). The team, in collaboration with advisors in the countries and partners, offers trainings/workshops upon demand with a particular focus on the following topics: Behaviour change in WASH, Market-based approaches in WASH, Household Water Treatment, Monitoring of Water points, Advocacy and Policy development in the water sector, Water Use Master Plan, and Trail Bridges (bridge technologies and institutional building/sector development). Moreover, the team co-organises each year the one-week AGUASAN Workshop in Switzerland.

TRAINING / WORKSHOP

Behaviour change in Water, Sanitation and Hygiene (WASH)



The success and sustainability of sanitation, household water treatment and hygiene promotion interventions strongly depends on the effectiveness of behaviour change interventions.

This training/workshop aims at providing a basic understanding of the RANAS model of behaviour change and at supporting the identification of effective behaviour change interventions in a specific context.

AT A GLANCE

Target Audience: HELVETAS WASH Programme Staff and their local partners.
 Date : June (Mali) September (Benin) More dates upon demand
 Location: Mali, Benin More venues upon demand
 Duration: 10 days
 Format: Face to Face (F2F)
 Fees: To be determined
 Certificate: Provided
 Language: French, English

APPLY

For applications and further information, please contact: win@helvetas.org

The RANAS model is based on the identification of psychological factors (Risk, Attitude, Norm, Ability, Self-regulation factors), which are key in determining specific behaviour changes. This training is offered in collaboration with Eawag.

TRAINING / WORKSHOP

Market-based approaches in Water, Sanitation and Hygiene (WASH)



Market-based approaches are a key element of successful sanitation or household water treatment initiatives.

This training/workshop aims at raising awareness on the relevance of market-based approaches for the success of WASH projects, providing an understanding of key concepts and tools such as sanitation marketing, rapid market appraisal, and at supporting the integration of those concepts and tools in the project approaches.

AT A GLANCE

Target Audience: HELVETAS WASH Programme staff and their local partners
 Date : March (Haiti) May (Mali/Niger) More dates upon demand
 Location: Haiti, Mali, Niger More venues upon demand
 Duration: 10 days
 Format: Face to Face (F2F)
 Fees: To be determined
 Certificate: Provided
 Language: French, English.

APPLY

For applications and further information, please contact: win@helvetas.org

WORKSHOP

AGUASAN Workshop



AGUASAN is an interdisciplinary Swiss community of practice (CoP) bringing together a broad range of specialists to promote wider and deeper understanding of key issues in water supply, sanitation and hygiene (WASH) in international cooperation.

AT A GLANCE

Target Audience: Programme officers of HELVETAS and other implementing organisations.
 Date : 2015
 Location: Switzerland
 Duration: 5 days
 Format: Face to Face (F2F)
 Fees: No
 Certificate: Provided
 Language: English

APPLY

Announcement and information on registration will be communicated early 2015. For further information, please contact: win@helvetas.org

Besides convening quarterly knowledge sharing events, members of the CoP organise every year an international AGUASAN workshop in Switzerland.

WATER AND INFRASTRUCTURE

TRAINING / WORKSHOP

Household Water Treatment and Safe Storage (HWTS)



In order to have an impact on health, improving water quality at point of use is crucial. In case of a water supply system without house connection, for example, there is a serious risk of recontamination between the water point and the glass. Measures ensuring safe transport and storage at home, good hygiene practices as well as household water treatment are key to guarantee safe water at point of use. Various household treatment options exist such as SODIS, chlorination, and various types of filters.

AT A GLANCE

Target Audience: Programme officers of HELVETAS and various implementing organisations
 Date : 2015
 Location: To be defined
 Duration: 5 days
 Format: Face to Face (F2F)
 Fees: To be determined
 Certificate: Provided
 Language: English, French

APPLY

For applications and further information, please contact: win@helvetas.org

This training/workshop aims at providing information about the different elements of a Safe Water strategy, about different treatment options, and highlight crucial aspects such as the development of sustainable supply chains and the involvement of the national health authorities. This training/workshop is organised regularly (every two years) and is designed as an experience sharing events between HWTS practitioners of different countries. Please see also the training offers on Behaviour Change and Market-based approaches.

TRAINING / WORKSHOP

Water Use Master Plan (WUMP)



The Water Use Master Plan approach has been developed by HELVETAS Swiss Intercooperation Nepal to operationalise Integrated Water Resources Management at local level. The approach has proven to be successful in preventing water-related conflicts, enhancing participation of the key stakeholders, and empowering disadvantaged groups to participate in the negotiation process.

AT A GLANCE

Target Audience: Programme officers of HELVETAS and other implementing organisations
 Date : Upon demand
 Location: Upon demand
 Duration: 3 - 10 days
 Format: Face to Face (F2F) tailor-made training
 Fees: To be determined
 Certificate: Provided
 Language: English

APPLY

For applications and further information, please contact: nirajacharya@helvetas.org.np

The workshop/training provides an introduction to the WUMP approach and supports the participants in contextualising it.

TRAINING

Trail Bridges



HELVETAS Swiss Intercooperation Nepal considerably contributed to develop the trail bridge sector in Nepal. More than 4000 bridges have been constructed in the last 5 decades.

AT A GLANCE

Target Audience: Technical Staff HELVETAS and other organisations
 Date : Upon demand
 Location: Upon demand
 Duration: From one week to approx. half-a-year
 Format: Face to Face (F2F) tailor-made training, and/or exchange visits
 Fees: To be determined
 Certificate: Provided
 Language: English

APPLY

For applications and further information, please contact: nirajacharya@helvetas.org.np

HELVETAS is now providing technical assistance to the trail bridge sub-sector in Nepal. The South South Collaboration Unit of HELVETAS Nepal is also providing assistance to both HELVETAS trail bridge projects in other countries (e.g. Ethiopia, Laos) and to external organisations (ILO Indonesia, AfDB Burundi). Among others, it provides tailor-made trainings on bridge technologies and institutional building.

TRAININGS OVERVIEW

ECC Environment and Climate Change

GOP Governance and Peace

KNL Knowledge and Learning

SDE Skills Development and Education

REC Rural Economy

WIN Water and Infrastructure

		DATE	LOCATION	FURTHER DETAILS
ECC	Ecosystem-based Disaster Risk Reduction (DRR) and Climate Change Adaptation (CCA)	September 2014 + more dates to be announced	To be announced	ecc@helvetas.org
ECC	Disaster Risk Reduction in Water, Sanitation and Hygiene (WASH)	October 2014 + more dates to be announced	To be announced	ecc@helvetas.org
GOP	3-Steps for working in fragile and conflict affected situations	March 2014	La Paz, Bolivia	gop@helvetas.org
GOP	Internal Governance	To be announced	To be announced	gop@helvetas.org
KNL	Participatory Facilitation	Upon demand	Upon demand	knl@helvetas.org
KNL	Storytelling: A powerful approach to Learning	Upon demand	Upon demand	knl@helvetas.org
KNL	Participatory Impact Assessment	Upon demand	Upon demand	knl@helvetas.org
KNL	Project Cycle Management (PCM)	Upon demand	Upon demand	knl@helvetas.org
REC	M4P Making Markets Work for the Poor	Upon demand	Upon demand	rec@helvetas.org
REC	DCED standard for Results Measurement	Upon demand	Upon demand	rec@helvetas.org
REC	Sustainable Agriculture and Livestock Management	June 2014 Upon demand	Afghanistan More venues upon demand	sanjeev.bhuchar@helvetas.org
WIN	Behaviour change in WASH	June 2014 - Mali September 2014 - Benin More dates upon demand		win@helvetas.org
WIN	Market-based approaches in WASH	March 2014 - Haiti May 2014 - Mali; Niger		win@helvetas.org
WIN	AGUASAN Workshop	2015	Switzerland	win@helvetas.org
WIN	Household Water Treatment and Safe Storage	2015	To be defined	win@helvetas.org
WIN	Water User Master Plan	Upon demand	Upon demand	niraj.acharya@helvetas.org.np
WIN	Trail Bridges	Upon demand	Upon demand	niraj.acharya@helvetas.org.np



HELVETAS
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