



Informant Questionnaire

Instructions

This questionnaire should only be used if the graduate himself/herself cannot be interviewed. The interview should only be conducted with a person who has specific knowledge of the current situation of the graduate. In case the informant does not know the answer to a particular question, it is very important that you leave the question blank! If not, this could lead to biased results of the tracer study.

In order that the questions of the *Informant questionnaire* match the questions of the *Graduate questionnaire* and that the answers can be filled into the same analysis programme, the questions below have the same numbers as corresponding questions in the graduate questionnaire, however, they are in a different order. Please be careful when transcribing the data.

Introduction

Before the actual interview starts, the interviewer should always introduce him/herself and explain the objectives and the purpose of the interview to the respondent. He/She should further clarify that the participation in the survey is voluntary. Nevertheless, it should be highlighted that the participation in the survey is highly appreciated, as it will be beneficial for the future development and improvement of the VET programme being reviewed, from which other young people of the village/town may profit. Finally, the participant should be informed about the total duration (approx. 10-15 min.) of the interview and be ensured that all the information will be treated confidentially.

Identification

Graduate's Name _____

School/Cohort Code _____

Name of Informant _____

Relationship of informant to graduate

- Parent
- Relative
- Former teacher
- Instructor of apprenticeship/on the job training
- Other ✎ _____

Name of interviewer _____

Date of interview (day.month.year) _____

Information on graduate

A 1 In which field/trade did (name of graduate) receive training at (name of training institution)?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A 2 In which geographical region does (name of graduate) currently live?

- Rural area Semi-urban/urban area Abroad

G 1 What was the age of (name of graduate) at his/her last birthday?

In case the interviewee has difficulties in answering this question, ask for the year of birth.

_____ years

G 2 What is the current contact address of the (name of graduate)?

Street  _____ Number _____
City/Town  _____ Zip Code _____
District  _____
Country  _____
Phone/Email  _____

G 3 Where did (name of graduate) live before he/she did his/her training/studies?

The interviewer has to categorise the given answer into one of the three categories below.

- Rural area Semi-urban/urban area Abroad

G 4 Gender of graduate

- Male Female

G 5 What ethnic background does (name of graduate) have?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Current activity

D 0 Is (name of graduate) currently working?

- Yes, in wage/salary employment *Continue with question D 1.2*
 Yes, in self-employment *Continue with question D 1.2*
 No, he/she is in further education *Continue with question D 3.3*
 No, he/she is without employment *Interview over! Thank informant for his/her time and collaboration*


Wage-employment & self-employment

D 1.2 In which vocational field is he/she currently working?

- | | |
|---|--|
| <input type="checkbox"/> Agriculture and forestry/fishery | <input type="checkbox"/> Finance, banking |
| <input type="checkbox"/> Building and construction trade | <input type="checkbox"/> Health system and social work |
| <input type="checkbox"/> Transport | <input type="checkbox"/> Textile & leather (knitting, weaving, tailoring, shoe making) |
| <input type="checkbox"/> Mining | <input type="checkbox"/> Education |
| <input type="checkbox"/> Tourism (guide, agency, hotel, etc.) | <input type="checkbox"/> Electrical trades (house wiring, motor rewinding) |
| <input type="checkbox"/> Trade (wholesale and retail trade) | <input type="checkbox"/> Electronics |

- | | |
|---|---|
| <input type="checkbox"/> Manufacturing (incl. handicraft, artwork) | <input type="checkbox"/> Hair cutting, beautician |
| <input type="checkbox"/> Communication | <input type="checkbox"/> Mechanical trades (metal work) |
| <input type="checkbox"/> Public and business administration | <input type="checkbox"/> Non Governmental Organisation/Civil Society Organisation |
| <input type="checkbox"/> Maintenance services (refrigeration repair, sewing machine repair, computer repair, village maintenance, etc.) | |
| <input type="checkbox"/> Other | |

D 1.6 Does (name of graduate) send any money home?

 Only ask if the graduate lives abroad and if the informant is related to the graduate!

- Yes No

 The interview ends here if graduate is working

Further education


D 3.1 What are the (major) subject area(s) of his/her current studies/training?

 _____

D 3.2 What is the name and place of training institution/college/university where (name of graduate) is studying?

 _____

D 3.3 Do you know in what kind of education programme he/she is in?

- Secondary school degree
- Vocational training degree
- University/college degree
- Other, please specify  _____

Thank you!

References

Schomburg, H., 2003. Handbook for Graduate Tracer Studies. Kassel, Germany. (Available at: http://www.uni-kassel.de/wz1/proj/edwork/mat/handbook_v2.pdf)

Al-Samarrai, S. & Bennell, P., 2003. Where has all the education gone in Africa? Employment outcomes among secondary school and university leavers. Institute of Development Studies, Brighton, UK.

Questionnaires developed in the following Helvetas VET projects: SKILL Nepal; F-Skill Nepal and AVEP Kyrgyzstan.